



Westar Real Property Services, Inc.
5125 S. Kipling Pkwy #300 | Littleton, CO 80127
Phone 303.798.0212 | Fax 303.423.0963
www.WestarDenver.com

BUSINESS INFORMATION FORM

The information below is furnished by the applicant will be kept in strict confidence and shall be used only for the purposes of qualifying the business as a suitable tenant by Westar Real Property Services, Inc.

A. BUSINESS INFORMATION

Legal Business Name

Phone

Federal Tax ID #

Fax

Primary Contact Name

Primary Contact Phone & email

Primary Contact Street Address

Primary Contact City State & Zip

Business Website Address

Business Facebook Page

B. BUSINESS TYPE (check one)

Sole Proprietorship

Partnership

C Corporation

S Corporation

Date of Incorporation/Formation

State of Incorporation/Formation

If INCORPORATED, Please List Officers:

President Name

President Phone & email

Vice-President Name

Vice President Phone & email

Treasurer Name

Treasurer Phone & email

Secretary Name

Secretary Phone & email



Westar Real Property Services, Inc.
5125 S. Kipling Pkwy #300 | Littleton, CO 80127
Phone 303.798.0212 | Fax 303.423.0963
www.WestarDenver.com

If PARTNERSHIP OR PROPRIETORSHIP, Please List All Owners/Co-Owners:

Owner/Co-Owner Name

Owner/Co-Owner Phone & email

Owner/Co-Owner Name

Owner/Co-Owner Phone & email

Owner/Co-Owner Name

Owner/Co-Owner Phone & email

Owner/Co-Owner Name

Owner/Co-Owner Phone & email

C. BUSINESS SERVICES (check one)

___ Restaurant

___ Dry Cleaner

___ Professional Services

___ Sporting Goods

___ Specialty Retail

___ Liquors

___ Telecom/Wireless

___ Hair/Nail Salon

___ Grocery/Mass/Drug

___ Tobacco

___ Repair Services

___ Home Electronics

___ Home Improvement

___ Home Furnishings

___ Other: _____

D. BUSINESS HOURS

Monday Time Open _____ Time Closed _____

Tuesday Time Open _____ Time Closed _____

Wednesday Time Open _____ Time Closed _____

Thursday Time Open _____ Time Closed _____

Friday Time Open _____ Time Closed _____

Saturday Time Open _____ Time Closed _____

Sunday Time Open _____ Time Closed _____

E. STAFF

Number of full time employees _____

Number of part time employees _____

F. MARKETING & ADVERTISING INFORMATION

What are your typical marketing and advertising efforts?

Newspaper Ads Online Ads Social Media Email
 Coupons/Promo Offers Sales Seasonal Events Direct Mail
 TV Radio Other: _____

G. OTHER INFORMATION

Do you carry stock? Yes No

Will you require loading/unloading access? Yes No

Do you wish to apply for credit? Yes No

If yes, do you pay your invoices (check one)?

Routinely within 10 days? Routinely within 20 days? Routinely within 30 days?

Additional information / comments that could help us to get an honest impression about your (new-old-small-large-reorganized-growing...) business. What are your short and long term goals? Why do you think we should accept you as a tenant? Please use a separate page as needed.

SUBMITTED BY:

 Printed Name

 Phone & email

 Signature

 Date

Please mark CONFIDENTIAL and mail, email or fax to:

Mark Bennett, CPM
Mark@WestarDenver.com

5125 S. Kipling Pkwy #300; Littleton, CO 80127 | Phone 303.798.0212 | Fax 303.423.0963